

TRAINING LEADERS OF CADETS COURSE

SITUATION: Conduct Training Leaders of Cadets (TLC) course to help with the development of the Cadet Program (CP) within Ohio Wing (OHWG).

MISSION: The activity provides a training session through which squadrons and groups can develop and administer a CP. Instructors throughout the wing have been asked to present information for CP officers on the following topics: CP Management, Senior/Cadet Relationships, Cadet Activities, Proper Activities Setup, Training Schedules, Physical Training, Moral Leadership, Aerospace Education, Emergency Services, and Cadet Advisory Council. The format will be presentations and open forum discussions. The objective of the training workshop is to present information and to share what works and what doesn't work within our wing pertinent to the CP.

EXECUTION: All participants will report to the Youngstown ARB (3976 King Graves Rd Vienna, OH 44473) NET 0800hrs and NLT 0900hrs on 22Sep2007. All participants will be dismissed NLT 1400hrs on 23Sep2007. Directions will be provided upon request.

Each participant must present a current membership card and two (2) copies of CAPF 60.

Participants are expected to complete the optional on-line portions of the course prior to attending this TLC course. These portions can be found on the TLC course website on the CAPNHQ Cadet Programs website.

SUPPORT: OHWG will provide much of the needed equipment.

COMMAND AND SIGNALS: The staff and signals operations are as follows:

Course Director: Capt Chris Metzger (614) 832-0791 chris@c-metzger.com
cmetzger@gmail.com

Course Instructors:

2d Lt Daniel Van

Maj Nicole Shaffner

Open – additional instructor slots are open

GENERAL INFORMATION

CONDUCT: All participants are responsible for behaving in a manner reflecting credit upon themselves and the Civil Air Patrol. Misconduct may subject a participant to dismissal from the activity.

EQUIPMENT: Participants must bring anything that is required to take notes (pen/pencil, notepad, etc...). TLC course materials can also be found on the CAP NHQ Cadet Programs page under the TLC course section.

MINIMUM REQUIREMENTS: All participants must be registered and present membership cards and two (2) CAPF 60's on reporting. If a membership card is not available, the participant must have a copy of his/her listing on the current OHWG MML, downloaded via CAPWATCH that day. **Members must notify the Course Director if expecting to participate by email or phone NLT 15Sep2007.** There will be **no activity fee**. Food and administrative materials will be provided at the activity.

SPENDING MONEY: Lunch and Dinner on 22Sep2007 and Breakfast (and possibly lunch depending on the departure time) on 23Sep2007 will be provided. There will be no opportunities to spend money at this activity.

TRANSPORTATION: Transportation to and from the activity is a unit/individual responsibility.

UNIFORM: SS blues (no tie/tie tab) or appropriate alternate and appropriate clothing for weather.

LODGING: We will be providing overnight accommodations at the Youngstown ARB for Saturday night. We are looking to provide cots, more info will be provided to attendees. At a minimum, you will have to bring blanket/pillows as needed. There are hotels nearby, but price ranges may vary. Hotels are at individual expense and responsibility only, if so desired. Showering facilities are doubtful, although updates will be provided to participants who contact the Project Officer.

OTHER: A cadet drill academy will be held in conjunction with this TLC. For more information, contact the Project Officer, Capt Chris Metzger at: (614) 832-0791 (cell), or chris@c-metzger.com, or cmetzger@gmail.com.