

CAP Senior Program Level Specifications and Awards¹

LEVEL	COMMAND & STAFF ASSIGNMENT	TIME IN GRADE	PROFESSIONAL COURSES ²	SPECIALTY TRACK ³	LEADERSHIP	ACTIVITIES	GRADE ⁴
LEVEL I ORIENTATION		6 MONTHS AS SENIOR MEMBER	ORIENTATION COURSE & CADET PROTECTION PROGRAM TRAINING (CPPT) ⁵	SELECT SPECIALTY TRACK		SENIOR MEMBER HANDBOOK MATERIALS	2 ND Lieutenant  gold 2 Lt
MEMBERSHIP RIBBON							
LEVEL II		12 MONTHS AS 2 ND LT		TECHNICAL RATING (LEADERSHIP RIBBON)			1 ST Lieutenant  silver 1 Lt
TECHNICAL TRAINING		18 MONTHS AS 1 ST LT	SLS SQUADRON LEADERSHIP SCHOOL			SENIOR OFFICER COURSE (AFIADL-13) OR EQUIVILANT ⁶	Captain  silver Capt
CERTIFICATE OF PROFICIENCY							
LEVEL III MANAGEMENT	TOTAL OF 1 YEAR	3 YEARS AS CAPT	CLC CORPORATE LEARNING COURSE	SENIOR RATING (BRONZE STAR ON LEADERSHIP RIBBON)	ATTEND TWO NATIONAL, REGION, OR WING CONFRENCES (ONE OF WHICH MAY BE NATIONAL CONGRESS OR A WING/REGION AEROSPACE EDUCATION CONFERENCE)		Major  gold Maj
GROVER LOENING AEROSPACE AWARD							
LEVEL IV COMMAND & STAFF	TOTAL OF 2 YEARS	4 YEARS AS MAJ	RSC REGION STAFF COLLEGE OR EQUIVILANT PROFESSIONAL MILITARY EDUCATION	MASTER RATING (SILVER STAR ON LEADERSHIP RIBBON)	STAFF MEMBER FOR SLS, CLC, OR NATIONAL, REGIONAL OR WING CONFERENCE	PUBLIC PRESENTATION TO NON-CAP GROUP OR AE PRESENTATION OR EARN YEAGER AWARD	Lt Colonel  silver Lt Col
PAUL E. GARBER AWARD							
LEVEL V EXECUTIVE	TOTAL OF 3 YEARS	COLONELS ARE SELECTED BY THE NATIONAL COMMANDER	NSC NATIONAL STAFF COLLEGE OR EQUIVILANT PROFESSIONAL MILITARY EDUCATION		STAFF MEMBER FOR RSC/NSC OR DIRECTOR OF SLS/CLC/UCC	CONDUCT LEVEL ONE LEVEL I ORIENTATION COURSE	Colonel  silver Col
GILL ROB WILSON AWARD							

¹ You may begin your Command and Staff, Specialty Track, Leadership and Activities at any senior program level, except for Professional Courses (in National Staff College you must be a major or above and completed RSC or its equivalent).

² These Professional Courses requiring attendance are offered at least once a year, and must be taken in sequence. You may take their equivalents (SOS, ACSC or AWC) through correspondence any time through AFIADL.

³ Specialty tracks vary in required completion times and testing requirements. Those requiring **6 months** are 200 Personnel, 202 Finance, 204 Professional Development, 205 Administration, 206 Logistics, 210 Flight Operations, 211 Operations, 212 Standardization/Evaluation, 223 Historian, and 225 Moral Leadership. Those requiring **other than 6 months** are: 201 Public Affairs requires AFIADL 02010 and 12 months. 213 Emergency Services requires AFIADL 02130D and 12 months. 214 Communications requires FCC tests. 215 Aerospace Education Officer requires CAP 215 tests. 216 Cadet Programs requires 9 months. 217 Safety requires AFIADL Course 02170.

⁴ After Level I is completed, you may qualify for promotion to a different grade if you are or were a uniformed services member, former CAP cadet or senior member, licensed pilot, maintenance crewmember, communicator, ground instructor, chaplain, moral leadership officer, or a professional in the medical, education, or legal fields.

⁵ CPPT is required of all cadets 18 years old or older, CAP Cadet Sponsor members, prior CAP members re-joining after two years, and recommended for parents of cadets.

⁶ Courses equivalent to AFIADL 13 are any US Armed Forces NCO Academy (for E-5 and E-6) or Senior NCO Academy (for E-6 and E-7), ROTC, OCS, OTS, or Service Academy completion, Squadron Officer School, Air Command and Staff College, or Air War College.

Paperwork to Accompany Duty Performance Promotion Requests

Grade	Actions	CAPF 2 Attachments Needed if Not on PDR	CAPF 2 Routing															
2 Lt	<ul style="list-style-type: none"> • Verify PDR for 6 months as senior member • Assignment of Specialty Track • Annotate CAPF 45b and initialed 	<ul style="list-style-type: none"> • CAPF 11 for CPPT • CAPF 11 for Orientation Course • (CAPF 2a for Membership Ribbon) 	<ul style="list-style-type: none"> • Unit Commander • CAP NHQ/ETP (National) 															
1 Lt	<ul style="list-style-type: none"> • Verify PDR for 12 months as 2Lt • Verify <i>Specialty Track and Study Guide</i> for <u>Technician</u> Level of appropriate specialty • Annotate CAPF 45b and initialed 	<ul style="list-style-type: none"> • (Annotate STR Spec Track Rating when Technician requirements met) • (No CAPF 2a for Leadership Ribbon) 	<ul style="list-style-type: none"> • Unit Commander • CAP NHQ/ETP (National) 															
Capt	<ul style="list-style-type: none"> • Verify PDR for 18 months as 1 Lt • CAPF 24 for <u>Certificate of Proficiency</u> to National (Yeager Certificate if Yeager Endorsement seal to be on COP) • Annotate CAPF 45b and initialed 	<ul style="list-style-type: none"> • CAPF 11 or SLS Certificate • AFIADL 13 Diploma • Certificate of Proficiency 	<ul style="list-style-type: none"> • Unit Commander • Group Commander • CAP NHQ/ETP (National) 															
Maj	<ul style="list-style-type: none"> • Verify PDR for 3 years as Capt • CAPF 2a Assignment of command or staff position 1 year ago • Verify <i>Specialty Track and Study Guide</i> for <u>Senior</u> Level of appropriate specialty • Two Conference Attendance Certificates CAPF 24 for <u>Loening Award</u> to Wing to NHQ • Annotate CAPF 45b and initialed 	<ul style="list-style-type: none"> • CAPF 11 or CLC Certificate • (Annotate STR Spec Track/Rating when Senior requirements met) • Loening Award Certificate • (CAPF 2a for Leadership Ribbon Bronze Clasp) • (CAPF 2a for Loening Award Ribbon) 	<ul style="list-style-type: none"> • Unit Commander • Group Commander • Wing Commander • CAP NHQ/ETP (National) 															
Lt Col	<ul style="list-style-type: none"> • Verify PDR for 4 years as Major • CAPF 2a Assignment of command or staff position 2 years ago • Verify <i>Specialty Track and Study Guide</i> for <u>Master</u> Level of appropriate specialty • CAPF 24 for <u>Garber Award</u> to Wing to NHQ • Annotate CAPF 45b and initialed 	<table border="0" style="width: 100%;"> <tr> <td> <ul style="list-style-type: none"> • CAPF 11 or RSC Diploma </td> <td style="text-align: center; vertical-align: middle;">OR</td> <td> <ul style="list-style-type: none"> • appropriate AFIADL equivalent professional military education Diploma </td> </tr> <tr> <td> <ul style="list-style-type: none"> • CAPF 11 or Appreciation Letter for SLS staff member or CLC staff member </td> <td style="text-align: center; vertical-align: middle;">OR</td> <td> <ul style="list-style-type: none"> • Regional or Wing Conference Certificate of Attendance </td> </tr> <tr> <td> <ul style="list-style-type: none"> • Letter of Appreciation for public presentation to non-CAP group or AE presentation </td> <td style="text-align: center; vertical-align: middle;">OR</td> <td> <ul style="list-style-type: none"> • Yeager Award Certificate </td> </tr> <tr> <td> <ul style="list-style-type: none"> • (Annotate PDR Spec Trk/Rating when Master requirements met) </td> <td></td> <td> <ul style="list-style-type: none"> • <u>Garber Award</u> Certificate </td> </tr> <tr> <td> <ul style="list-style-type: none"> • (CAPF 2a for Leadership Ribbon Silver Clasp) </td> <td></td> <td> <ul style="list-style-type: none"> • (CAPF 2a for Garber Award Ribbon) </td> </tr> </table>	<ul style="list-style-type: none"> • CAPF 11 or RSC Diploma 	OR	<ul style="list-style-type: none"> • appropriate AFIADL equivalent professional military education Diploma 	<ul style="list-style-type: none"> • CAPF 11 or Appreciation Letter for SLS staff member or CLC staff member 	OR	<ul style="list-style-type: none"> • Regional or Wing Conference Certificate of Attendance 	<ul style="list-style-type: none"> • Letter of Appreciation for public presentation to non-CAP group or AE presentation 	OR	<ul style="list-style-type: none"> • Yeager Award Certificate 	<ul style="list-style-type: none"> • (Annotate PDR Spec Trk/Rating when Master requirements met) 		<ul style="list-style-type: none"> • <u>Garber Award</u> Certificate 	<ul style="list-style-type: none"> • (CAPF 2a for Leadership Ribbon Silver Clasp) 		<ul style="list-style-type: none"> • (CAPF 2a for Garber Award Ribbon) 	<ul style="list-style-type: none"> • Unit Commander • Group Commander • Wing Commander • Region Commander • CAP NHQ/ETP (National)
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